

03/04/98

Introduced By: Rob McKenna

Proposed No.: 97-670

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PROPOSED ORDINANCE NO. 13035

AN ORDINANCE relating to budgeting procedures for the Roads Capital Improvement Program; implementing a flexible response budgeting policy applicable to the Roads Capital Improvement Program which allows current year budget authorization at the fund total rather than CIP project level and the reprogramming of particular projects within the adopted six-year roads capital improvement program; amending Ordinance 12076 Sections 2, 3 and 5, Ordinance 7159 Section 13 and K.C.C. Sections 4.04.020, 4.04.030, 4.04.200, and 4.04.250 and adding a new section in Chapter 4.04 of the King County Code.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. K.C.C. 4.04.020 and Ordinance 12076 Section 2 are hereby

amended as follows:

4.04.020 Definitions. The following terms as used in this chapter shall, unless the context clearly indicates otherwise, have the respective meanings herein set forth.

A.ACQUISITION OF RIGHT OF WAY/LAND ACQUISITION. Funds budgeted

for the purchase of property rights, excluding county force charges of the real property

division.

B.ADOPTED. Approval by council motion or ordinance.

C.ART. Funds budgeted for the 1% for Art program pursuant to K.C.C. 4.40 or any

amendment thereto or as otherwise provided by ordinance for a public art program.

1 D.AGENCY. Every county office, officer, each institution, whether educational,

2 correctional or other, and every department, division, board and commission, except as

3 otherwise provided in this chapter.

4 E.ALLOCATION. A part of a lump sum appropriation which is designated for

5 expenditure by specific organization unit and/or specific purposes.

6 F.ALLOTMENT. A part of an appropriation which may be encumbered or

7 expended during an allotment period.

8 G.ALLOTMENT PERIOD. A period of time less than a fiscal year in length during

9 which an allotment is effective.

10 H.APPROPRIATIONS. An authorization granted by the council to make

11 expenditures and to incur obligations for specific purposes.

12 I. APPROPRIATION ORDINANCE. That ordinance which establishes the legal

13 level of appropriation for a fiscal year.

14 J. BUDGET. A proposed plan of expenditures for a given period or purpose and the

15 proposed means for financing these expenditures.

16 K.BUDGET DOCUMENT. A formal, written, comprehensive financial program

17 presented by the executive to the council.

18 L.CIP. Capital Improvement Program.

19 M. CIP EXCEPTIONS NOTIFICATION. A letter transmitted to the chair of the

20 council finance committee, or its successor committee, which describes changes to an

21 adopted CIP project's scope and/or schedule or total project cost and, with the exception of

22 schedule changes, shall be sent in advance of any action.

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1 N.CONSTRUCTION. Funds budgeted for CIP project construction including

2 contract construction, contract inspection and testing and, as appropriate, construction tasks

3 performed by county forces.

4 O.CONTINGENCY. Funds budgeted for unanticipated CIP project costs associated

5 with any other project activities.

6 P. CONTRACTED DESIGN, PRELIMINARY ENGINEERING. Funds budgeted

7 for activities of a contract nature associated with all CIP project phases through bid

8 advertising. Included are contracts for feasibility studies, planning, studies, preliminary

9 design, construction drawings, bid specifications and on-site inspections.

10 Q.COUNTY FORCE DESIGN. Funds budgeted for CIP project design or design

11 review by county personnel.

12 R.COUNTY FORCE RIGHT OF WAY. Funds budgeted for real property costs

13 associated with CIP land acquisition.

14 S. COST ELEMENTS. CIP budgeting activities related to construction, contracted

15 design, preliminary engineering, acquisition of right of way, equipment and furnishings,

16 contingency, artistic furnishings, county force design, county force right of way, project

17 administration or other activities as provided by the council.

18 T. COUNCIL. The county council of King County.

19 U.DEFICIT. The excess of expenditures over revenues during an accounting period,

20 or an accumulation of such excesses over a period of years.

21 V.EQUIPMENT AND FURNISHINGS. All costs for the purchase of equipment

22 and furnishings associated with CIP project construction.

1 W. EXECUTIVE. The King County executive, as defined by Article 3 of the King

2 County Charter.

3 X. EXPENDITURES. Where the accounts are kept on the accrual basis or the

4 modified accrual basis, the cost of goods delivered or services rendered, whether paid or

5 unpaid, including expenses, provisions for debt retirement not reported as a liability of the

6 fund from which retired, and capital outlays. Where the accounts are kept on the cash basis,

7 actual cash disbursements for these purposes.

8 Y. CAPITAL IMPROVEMENT PLAN. A plan that establishes the capital

9 improvements required to implement an approved operational master plan. This plan

10 should extend over a minimum period of six years to define long range capital improvement

11 requirements and the annual capital improvements budget for a user agency. The capital

12 improvement plan shall include the following elements, where applicable:

13 1. general program requirements that define the development scope for specific

14 sites or facilities;

15 2. general space and construction standards;

16 3. prototype floor plans and prototype facility designs for standard improvements;

17 4. space requirements based on the adopted county space plan;

18 5. initial, and life cycle cost, of alternative facilities and locations including lease

19 and lease/purchase approaches;

20 6. approximate location of planned capital improvements;

21 7. general scope and estimated cost of infrastructure;

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1 8. a schedule, that extends over a minimum of six years, for the implementation of

2 projects included in capital improvement plans, based on overall user agency priorities and

3 projected available revenue;

4 The user agency shall prepare elements 1, 4, 6 and 8 of this plan. The implementing

5 agency shall prepare elements 2, 3, 5 and 7 of this plan.

6 The six-year budget schedule included in the capital improvement plan shall be

7 updated annually in conjunction with the capital budget adoption process.

8 Z. PROJECT PROGRAM PLAN. A plan, primarily in written narrative form, that

9 describes the overall development concept and scope of work for a building, group of

10 buildings or other facilities at a particular site. The complexity of the project program plan

11 will vary based upon the size and difficulty of the program for a particular site. When the

12 plan includes projects that are phased over time, each phase shall have an updated Project

13 program plan prepared by the user agency prior to project implementation. The project

14 program plan shall be prepared by the user agency with assistance from the implementing

15 agency. The program plan: describes the user agency program requirements for a specific

16 building or site; provides the basis for these requirements; and identifies when funds for the

17 implementation of the capital projects will be provided. The program plan shall elaborate

18 on the general program information provided in the operational master plan and the capital

19 improvement plan. The plan shall also describe user agency programs, how these programs

20 would fit and function on the site, and the general recommendation of the user agency

21 regarding the appearance of the building or site. This plan shall indicate when a site master

22 plan is required for a project.

1 AA. SITE MASTER PLAN. A plan prepared by the implementing agency, with

2 input from the user agency, that describes, illustrates and defines the capital improvements

3 required in order to provide user agency program elements. The site master plan shall

4 include preliminary information regarding, at a minimum:

5 1. site analysis, including environmental constraints;

6 2. layout, illustration, and description of all capital improvements;

7 3. project scopes and budgets;

8 4. project phasing; and

9 5. operating and maintenance requirements.

10 The site master plan shall be approved by the user agency and the implementing

11 agency prior to submittal to the executive and council for approval.

12 BB. CAPITAL PROJECT. A project with a scope that includes one or more of the

13 following elements: acquisition of a site and/or existing structure, program or site master

14 planning, design and environmental analysis, construction, major equipment acquisition,

15 reconstruction, demolition or major alteration of a capital asset. A capital project shall

16 include: a project program plan, scope, budget by task, and schedule. The project budget,

17 conceptual design, detailed design, environmental studies, and construction elements of a

18 project shall be prepared or managed by the Implementing Agency.

19 CC. FINANCIAL PLAN. A summary by fund of planned revenues and

20 expenditures, reserves and undesignated fund balance.

21 DD. FUND. An independent fiscal and accounting entity with a self balancing set of

22 accounts recording cash and/or other resources together with related liabilities, obligations,

23 reserves, and equities which are segregated for the purpose of carrying on specific activities

1 or attaining certain objectives in accordance with special regulations, restrictions or

2 limitations.

3 EE. FUND BALANCE. The excess of the assets of a fund over its liabilities and

4 reserves except in the case of funds subject to budgetary accounting where, prior to the end

5 of a fiscal period, it represents the excess of the fund assets and estimated revenues for the

6 period over its liabilities, reserves, and appropriations for the period.

7 FF. IMPLEMENTING AGENCY. The appropriate department and division

8 responsible for the administration of CIP projects.

9 GG. LAPSE OF APPROPRIATION. An automatic termination of an appropriation.

10 HH. OBJECT OF EXPENDITURE. A grouping of expenditures on the basis of

11 goods and services purchased (e.g., salary and wages).

12 II. OPERATIONAL MASTER PLAN. A comprehensive plan for an agency setting

13 forth how the organization will operate now and in the future. It shall include the analysis

14 of alternatives and their life cycle costs to accomplish defined goals and objectives,

15 performance measures, projected workload, needed resources, implementation schedules,

16 and general cost estimates. This plan shall also address how the organization would

17 respond in the future to changed conditions.

18 JJ. PROGRAM. The definition of resources and efforts committed to satisfying a

19 public need. The extent to which the public need is satisfied is measured by the

20 effectiveness of the process in fulfilling the needs as expressed in explicit objectives.

21 KK. PROJECT ADMINISTRATION. Funds budgeted for all county costs

22 associated with administering design and construction contracts on CIP projects.

1 LL. PUBLIC NEED. Those public services found to be required to maintain the

2 health, safety, and well being of the general citizenry.

3 MM. QUARTERLY BUDGET REPORT. A report prepared quarterly by the chief

4 budget and strategic planning officer for major operating and capital funds which presents

5 executive revisions to the adopted financial plan or plans and identifies significant

6 deviations in agency workload from approved levels and identifies potential future

7 supplemental appropriations with a brief discussion of the rationale for each potential

8 supplemental.

9 NN. REGULATIONS. The policies, standards and requirements, stated in writing,

10 designed to carry out the purposes of this chapter, as issued by the executive and which

11 shall have the force and effect of law.

12 OO. REAPPROPRIATION. Authorization granted by the council to expend the

13 appropriation for the previous fiscal year for capital programs only.

14 PP. REVENUE. The addition to assets which does not increase any liability, nor

15 represent the recovery of an expenditure, nor the cancellation of certain liabilities on a

16 decrease in assets nor a contribution to fund capital in enterprise and intragovernmental

17 service funds.

18 QQ. SCOPE CHANGE. Except in the case of Roads CIP projects, A CIP projects

19 scope is changed if total project cost increases by 10% or by fifty thousand dollars,

20 whichever is less. A Roads CIP project's scope is changed if the total project cost increases

21 by 15%.

22 RR. USER AGENCY. The appropriate department, division, office or section to be

23 served by any proposed CIP project.

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SS. CHIEF BUDGET AND STRATEGIC PLANNING OFFICER. The individual

designated by the executive to perform the budgeting and strategic planning functions

assigned to the executive under K.C.C. 2.16.

TT. Roads CIP Project. Roads capital projects that are allocated in the adopted

six-year Roads CIP and are appropriated at the Roads CIP fund level in accordance with

K.C.C. 4.04.---[Sec.5 of this Ordinance]

UU. Major Widening Project. Any Roads CIP Project adding at least one through

lane in each direction.

SECTION 2. KCC 4.04.030 and Ordinance 12076 Section 3 are hereby amended

as follows:

4.04.030 Contents of the budget document. The budget documents shall

include, but not be limited to, data specified in this chapter.

A. THE BUDGET. The budget shall set forth the complete financial plan for the

ensuing fiscal year showing planned expenditures, and the sources of revenue from which

they are to be financed.

1. Revenues. The budget document shall include the following:

a. Estimated revenue by fund and by source from taxation;

b. Estimated revenues by fund and by source other than taxation;

c. Actual receipts for first six months (January 1 - June 30) of the current fiscal

year;

d. Actual receipts for the last completed fiscal year by fund and by source;

e. Estimated fund balance or deficit for current fiscal year by fund;

f. And such additional information dealing with revenues as the executive and

council shall deem pertinent and useful.

2. Expenditures. The budget document shall include the following:

a. Tabulation of expenditures in a comparable form by fund, program project,

and/or object of expenditure for the ensuing fiscal year;

b. Actual expenditures for the first six months (January 1 - June 30) of the

current year;

c. Actual expenditures for the last completed fiscal year;

d. The appropriation for the current year;

e. And such additional information dealing with expenditures as the executive

and council shall deem pertinent and useful.

3. Capital Improvement Program. All capital improvement projects and

appropriations shall be authorized only by inclusion in the annual council adopted CIP or

any amendment thereto. A bond ordinance is not an appropriation for capital projects. The

capital improvement section of the budget shall include:

a. Estimated expenditures for at least the next six fiscal years by program;

b. Expenditures planned for current, pending, or proposed capital projects

during the fiscal year, classified according to proposed source of funds whether from bonds,

or other local, state, federal, and/or private sources;

c. An alphabetic index to enable quick location of any project contained therein;

d. A discrete number for each project which shall serve to identify it within the

capital budget document, and all accounting reports;

1 e. Estimated net annual operating costs associated with each project upon

2 completion or in cases where operating costs are negligible or incalculable, a statement to

3 that effect;

4 f. An identification of all CIP projects by council district in which they are

5 located;

6 g. CIP projects funded in the budget year shall be presented in a separate section

7 of the budget, or otherwise distinctively identified from five year CIP program of future

8 planned projects and any previously funded projects, provided however, that Roads CIP

9 projects shall be presented in the six-year Road CIP program, and the appropriation for

10 Roads projects shall be made at the Roads CIP fund level in accordance with K.C.C. 4.04.--

11 ~~Section 5 of this Ordinance~~;

12 h. In addition to schedule requirements, a statement of purpose and estimated

13 total cost for each project for which expenditures are planned during the ensuing fiscal year;

14 i. The original project cost estimate which shall remain fixed from year to year.

15 This original cost estimate shall be included in the capital budget document. A project

16 record, separate from the budget document, shall be provided which identifies the original

17 project cost estimate and any subsequent changes thereto by cost element and revenue

18 source as approved in the budget document or any amendment thereto;

19 j. An enumeration of revised project cost estimates;

20 k. Funds actually expended for projects as of June 30th of the current year;

21 l. Funds previously authorized for the project;

22 m. Anticipated specific cost elements within each project; however, the

23 executive is authorized to transfer funds between specific activities within the same project

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provided that, these transfers will not result in a necessary increase to the total project

budget. A change in scope of a project constitutes a revision. A CIP project scope change

shall be included in the CIP Exceptions Notification if total project costs increase by 10% or

by fifty thousand dollars, whichever is less; or if the schedule deviates by three months. For

((~~roads and~~)) parks CIP projects, a CIP Exceptions Notification shall ((~~also~~)) be transmitted

in advance to the chair of the council finance committee, or its successor committee, when

fifty thousand dollars or more or funds in excess of 10% or more of total project costs,

whichever is less, are to be transferred from a contingency project to a CIP project. For

Roads CIP projects, a CIP Exceptions Notification shall be transmitted in advance to the

council transportation chair when contingency funds in excess of 15% or more of total

project costs are to be transferred.

n. Individual allocations by cost element for each capital project;

o. When a single fund finances both operating expenses and capital projects,

there shall be separate appropriations therefrom for the operating and the capital sections of

the budget.

B. GENERAL. 1. Budget Message. The budget message shall explain the budget in

fiscal terms and in terms of goals to be accomplished and shall relate the requested

appropriation to the comprehensive plan of the county.

2. Proposed Estimates. The total proposed expenditures shall not be greater than

the total proposed revenue; provided, that this requirement shall not prevent the liquidation

of any deficit existing on the effective date of this chapter.

3. Budgeting Fund Balances. If the estimated revenues in the current expense,

special revenue, or debt service funds for the next ensuing fiscal period, together with the

1 fund balance for the current fiscal period exceeds the applicable appropriations proposed by

2 the executive for the next ensuing fiscal period, the executive shall include in the budget

3 document recommendations for the use of said excess for the reduction of indebtedness, for

4 the reduction of taxation or for other purposes as in his/her discretion shall serve the best

5 interests of the county.

6 4. Anticipated Deficits. If, for any applicable fund, the estimated revenues for the

7 next ensuing period plus fund balance shall be less than the aggregate of appropriations

8 proposed by the executive for the next ensuing fiscal period, the executive shall include in

9 the budget document his/her proposals as to the manner in which the anticipated deficit

10 shall be met, whether by an increase in the indebtedness of the county, by imposition of

11 new taxes, by increase of tax rate or in any like manner.

12 C. SUPPORTING DATA. 1. Justification for revenues and expenditures shall be

13 presented in detail when necessary to explain changes of established practices, unique

14 fiscal practices and new sources of revenue or expenditure patterns or any data the

15 executive deems useful to support the budget. The following are included:

16 a. Inclusion of nonbudgeted departments and programs expenditures and

17 revenues, i.e., intragovernmental service funds;

18 b. Inclusion of historical and projected agency workload information;

19 c. Inclusion of brief explanation of existing and proposed new programs, as

20 well as the purpose and scope of agency activities.

21 2. Capital improvement program data shall include but not be limited to the

22 following:

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a. The streets and highway programming process shall specify priorities,

guide route establishments, select route design criteria and provide detailed design

information for each road or bridge project.

D. Roads CIP Development Process:

1. The department of transportation shall submit a request for CIP project

funding, which shall specify project funding levels on a project by project basis, but

which shall be appropriated at the Roads CIP fund level, stated as an aggregate of

individual projects for the budget year in question in accordance with KCC 4.04.---

Section 5 of this Ordinance. The chief budget and strategic planning officer shall

annually review and forecast recommended roads CIP projects to the executive.

2. For projects where a determination of environmental significance has been

made pursuant to the State Environmental Policy Act Amendments of 1983, a study or

environmental impact statement or declaration of no significant impact will be prepared

by the responsible official. In order for a determination of environmental significance to

be made, the proposal should be at a sufficient stage of contemplation or planning that its

principal features can be reliably identified in terms of alternative locations, size,

quantities of natural resources involved, changes in land use and general areas of the

community and population that may be affected.

3. Inclusion of other data which the executive and council deem

necessary which may include objects of expenditure and other expenditures categories.

SECTION 3. KCC 4.04.200 and Ordinance 12016 Section 5 are hereby amended to

read as follows

4.04.200 Executive responsibilities. A. The executive shall be responsible for

the implementation of all CIP projects pursuant to adopted project budgets and schedules, provided however, that Roads CIP projects may be implemented in accordance with the

Roads capital improvement budgeting procedures set forth in K.C.C. 4.04.---[Section 5 of this Ordinance. At least fifteen days prior to advertising for construction bids for any

capital project, the council chair and councilmembers in whose district construction will take place shall be notified. The notification shall include project identification, advertising dates, and a summary description of the work to be performed, provided, that failure to

comply with this provision shall not delay bid advertisement.

B. The executive shall be responsible for implementation of council adopted CIP

projects to ensure their completion on schedule and within adopted budgets, provided however, that Roads CIP projects may be reprogrammed in accordance with the provisions

of KCC 4.04.---[Section 5 of this Ordinance]. The budget for each Roads CIP project shall not exceed by more than 15% the amount specified for that project in the adopted six-year

Roads CIP, except when such amount is modified by ordinance or in accordance with the CIP Exceptions Notification process. The executive shall select consultants soliciting work

on all CIP projects. The executive shall implement the provisions of this section by the establishment of rules and procedures that provide for consultant selection, ongoing CIP design review, and project implementation.

C. All above grade, CIP projects shall be subject to the following process:

1. An Operational Master Plan shall be developed by the agency requesting a CIP

project in conjunction with the chief budget and strategic planning officer and shall be submitted to the executive and the council for approval.

2. A Capital Improvement Plan, based upon the adopted county space plan, where applicable, and the approved Operational Master Plan, shall be developed by the user agency with assistance from the Implementing Agency and shall be submitted to the executive and the council for approval. Capital projects that involve the development of new parks or significant addition to or rehabilitation of existing parks shall require a public meeting in the affected community at the Program Plan and Site Master Plan stage, prior to submitting these plans to the executive and council for approval.

3. Project Program Plan, based upon the adopted county space plan, where applicable, and the approved Operational Master Plan, shall be developed by the user agency, with assistance from the Implementing Agency, for each requested CIP. This plan shall be submitted to the executive and the council for approval. This plan shall specify which projects will require a Site Master Plan.

4. Site Master Plan shall be developed by the Implementing Agency, with input from the User Agency, for all capital improvements that involve multiple projects, are complex in nature, or are otherwise identified as requiring such a plan in the Project Program Plan. This plan shall be submitted to the executive and council for approval.

5. The executive may exempt smaller scale projects from the requirements in paragraphs C.1 and C.2 of this section, provided that, criteria for granting exemptions are established, and approved by the council, and that the Implementing Agency certifies the Project Program Plan and related CIP or lease request is in conformance with the adopted county space plan.

SECTION 4. KCC 4.04.250 and Ordinance 7159 Section 13 are hereby amended

to read as follows:

4.04.250 CIP Schedule requirements. All CIP appropriation requests from the

executive shall include project schedule information for land acquisition, design and

construction for each project. The estimated schedule, with beginning and ending dates for

each of these cost elements, shall be listed by month. The foregoing requirements shall not

preclude appropriations for the Roads CIP being made at the Roads CIP fund level, and

Roads projects being reprogrammed, all in accordance with KCC 4.04.---[Section 5 of this

Ordinance]. All CIP projects involving county staff shall include estimated number of

county staff hours in the ensuing fiscal year for each county force project cost element.

NEW SECTION, SECTION 5. There is hereby added to chapter 4.04 of the King

County Code a new section to read as follows:

Roads Capital Improvement Budgeting. A. ESTABLISHMENT AND

PURPOSE. This section establishes procedures required for flexible response budgeting

provisions applicable to the Roads Capital Improvement Program (CIP) beginning in 1998.

Except as specifically provided herein, budgeting for the Roads CIP shall be in accordance

with existing county law.

B. ROADS APPROPRIATIONS. In order to allow reprogramming flexibility

needed to respond in a timely manner to events beyond the control of the Road Services

Division that result in temporary postponement of roads CIP projects allocated in the

current budget year, and notwithstanding any other provision of county law, current year

budget authorization for the Roads CIP shall be appropriated at the total CIP fund level

rather than CIP project level. Roads CIP project budget allocation substitutions may take

1 place during the budget year among the projects specifically adopted in the current six-year

2 Roads Capital Improvement Program together with carryover projects from previously

3 adopted plans pursuant to the procedures set forth herein without the need for the enactment

4 of amendatory appropriations ordinances.

5 C. ROADS CAPITAL IMPROVEMENT PROGRAM REALLOCATION

6 REPORT. Implementation of the Roads CIP shall be in accordance with the project

7 funding priorities and project funding levels identified in the annual Roads six-year CIP as

8 adopted by the County Council. Prior to May 1 of each year, the Road Services Division

9 shall prepare and submit to the Council a Roads CIP Reallocation Report which shall

10 include a review of the status of all projects contained in the current adopted six-year Roads

11 CIP together with those projects carried forward from previous adopted six-year Roads

12 CIPs, and shall identify which projects will be ready for implementation in the current

13 budget year within the constraints of the total current year fund appropriation. In the case of

14 any current year project in the adopted program that is not ready for implementation for

15 reasons beyond the control of the Road Services Division, the Report shall identify for

16 substitution one or more projects of comparable budget allocation value from within the

17 current adopted six-year Roads CIP. If the budget allocation for any project to be

18 postponed exceeds the budget allocation of the proposed substituted project or projects, the

19 difference shall be allocated to the Cost Model Contingency Roads CIP project.

20 Conversely, if the budget allocation for any proposed substitute project exceeds the budget

21 allocation for the postponed project or projects, such difference shall be allocated from the

22 Cost Model Contingency Roads CIP project. Any project that is identified for

23 postponement shall be reallocated to the year in the six-year program from which the

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1 project that is identified for substitution was originally programmed. If no suitable CIP

2 project exists to receive the reallocated funds, the funds shall remain allocated to the

3 original CIP project. The reallocation report shall include a reallocated Roads six-year

4 CIP including all changes to projects, estimated costs, schedules, and scopes of work to

5 be pursued for the current year, and programmed in the remaining years of the six-year

6 program. A justification for each project postponement and substitution shall be included

7 in the report. The report shall also include an accounting summary of the current project

8 status and the amount of unexpended project budget balance by expenditure option and

9 revenue account for each project in the current year of the program.

10 D. REVIEW PROCESS FOR REALLOCATION REPORT. The Reallocation

11 Report shall be accompanied by a letter of transmittal to the Chair of the Transportation

12 Committee with copies to each councilmember. Any councilmember who disagrees with

13 the project deferrals or advancements proposed in the Reallocation Report shall notify the

14 Chair of the Transportation Committee and the executive within 14 days of the date of

15 receipt by the Council. The Reallocation Report shall become effective either upon written

16 notification from the Chair of the Transportation Committee that no disagreement exists, or

17 30 days after the date of receipt by the Council.

18 E. ADDITIONAL REPORTING REQUIREMENTS. The department of

19 transportation shall provide to the Council a written summary of the preliminary status of

20 road capital expenditures and construction projects by March 1 of each year. Such a status

21 report shall include a list of projects anticipated to be included in the reallocation report and

22 any other project complications or progress highlights deemed significant by the

1 department. The status report shall be presented to the Council Transportation Committee

2 by the department of transportation at the request of the chair.

3 F. ROADS CIP GRANT CONTINGENCY PROJECT. A Roads CIP Grant

4 Contingency Project shall be allocated in the current year fund appropriation to provide

5 contingent budget authority associated with potential grant sources that may be

6 programmed if a grant eligible project is substituted into the current year of the program.

7 All unallocated contingent grant supported appropriation will be disappropriated at year

8 end.

9 G. NEW PROJECTS AND ADDITIONAL PROJECT COSTS. Any new project

10 proposed for allocation in the current year that is not included in the current or previously

11 adopted Roads six-year CIP, or any newly proposed project cost or project scope to be

12 added to a project adopted as part of the Roads six-year CIP that cannot be

13 accommodated by transfers of contingency funds, shall be added to the Roads CIP

14 through the normal appropriation process. Transfers of contingency funds that are

15 required after the Roads CIP Reprogramming Report is transmitted to the Council will be

16 reported to the Chair of the Transportation Committee. Transfers from contingency funds

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1 in excess of 15% of the total project cost shall be contingent upon written approval by the
2 Chair of the Transportation Committee.

3 INTRODUCED AND READ for the first time this 17th day of

4 November, 1997

5 PASSED by a vote of 12 to 0 this 16th day of March, 1998

6 KING COUNTY COUNCIL
7 KING COUNTY, WASHINGTON

8 *Louise Miller*
9 Chair

10 ATTEST:

11 *Zuzanna*
12 Clerk of the Council

13 APPROVED this 18 day of March, 1998

14 *Donald Aris*
15 King County Executive

16 Attachments: